

PTA Meeting Minutes  
Wednesday, December 9, 2009  
6:30 – 8:00 pm

*Attendance:* Doreen Steinbock, Debbie Gast, Michelle Weisrock, Becki Kram, Cheryl Bula Norman, Kristal Pitel, Tammy North, Maria Hutchings, Anne Gosetti, Nichole Danek, Gena Kraemer

Call to Order @ 6:35 pm

**Secretary Report:** (Kristal Pitel) November meeting minutes have been approved.

**Teacher's Report:** (Doreen Steinbock) Mrs. Herman is updating website. There are no teacher grants at this time.

PTA received thank you cards from Ms. Baczack and Ms. Jaworski regarding the grant money they received.

**Principal Report:** (Michelle Weisrock) Changed reading night and fitness night due to schedule conflict. Reading night is January 21, 2010 @ 5:30 pm. This event will most likely be Dinner and Bedtime with Sloppy Joes as the main idea for dinner. Fitness will be on a Wednesday night in February and will begin @ 6:30 pm. More details regarding fitness night will follow. This is concert season. Friday, December 11, 2009, is the band/orchestra/Suzuki concert @ 2 pm. The chorus/winter sing is Friday, December 18, 2009, @ 2 pm.

**Treasurer Report:** (Becki Kram) To be in compliance, the bank statement needs to be mailed to someone else's house (who is not a signer on the account) from the bank, the original needs to be signed from that person, and then the treasurer is allowed to see the bank account statement.

The address will be changed to Franklin school and Mrs. Weisrock will sign the bank statements from now on.

Text Heather Justham regarding gross receipts to balance. There are corrections that were made regarding the marking of funds. On August 18, 2009, the deposit needed to be changed to separate out \$20.00 for t-shirt money not membership money. Only 44 memberships were taken in. On September 25, 2009, the Luv N Hugs check was for a business membership and not a donation.

Profit from fundraiser may be used to help fund Mrs. Kaminski's reading program. The taxes need to show it is fundraiser money. Other options may be available to help fund reading. There are concerns about when to deposit checks for Spiritwear. The PTA design can stay the same next year and can be done differently with faster processing and turn around. Becki is missing October 2009 Market Day statement. When money is owed to Market Day we don't get a statement. There are a few more people that Becki is waiting on for the PTA shirts.

**Vice President Report:** (Anne Gosetti) There will be another meeting mid-January for the carnival. Worked on holiday craft night and holiday shopper. A special thanks to those who put in the long hours. The gross sales totaled \$770.00. More people will be needed for the holiday shopper next year due to the good turnout this year. The pizza party winner is Mrs. Steinbock's afternoon 4K class. The pizza party will take place after winter break in January.

**President Report:** (Gena Kraemer) The PTA council meeting detailed report is available on the PTA website. West Allis was rated as one of the three greatest places to raise your kids in Wisconsin. February 20, 2010, will be for setup and the 21<sup>st</sup> will be the carnival. The PTA council allotted four volunteer hours for the event. A scholarship will be added for Dottke and there are some concerns regarding which school scholarships new students can apply for. One possible suggestion would be to eliminate scholarships depending on which school students attend and to do blind scholarships to ensure the best students are rewarded scholarships regardless of which school they attend.

This is also the last Holiday Craft night as we know it. There should be more help for next year and possibly a different setup, but more discussion will be on this subject at a later date. An idea for the next Secret Santa shop is to open it up to other schools. There will need to be a plan for how many people will attend and it may be called something different. Further discussion will be on this subject at a later time also. Holiday Craft night may be a bit smaller next year and will need at least two people to help coordinate. Start thinking about nominations for next year's committee. Anne has been a great Vice President and will do whatever needs to be done.

**Old Business:**

\*Skate Nights—Other schools are not currently interested and we don't have giant money for it. Some schools already partnered with other schools. Sixty children are needed per session. If there are fewer, we need to pay the difference; likewise, if there are more children, we will make a profit. Time wise there are either three hour time blocks or two hour time blocks. It has been difficult for parents to make the 4pm-6pm time block and Cheryl will look into if there is a later time block. Attempt to plan for April from 6pm-8pm or 5:30pm-7:30pm. Wednesday before spring break would be a good day or another day during the week that may not already be taken. Thursday, February 25, 2010, Monday, March 1, 2010, or Wednesday, March 31, 2010, would be optimal days since they coordinate with off school days. The Pancake Dinner is scheduled for March 19, 2010. February 25, 2010, would be the best date to do Skate Night if Incrediroll has that opening.

\*PTA shirts—Heather, Jay, and Marilyn still need to pay for PTA shirts.

**New Business:**

\*Year end Carnival—More money is still needed for the event. Currently there is only \$200.00 allotted for this. The scouts have not used their money; it's a possibility to take some money from scouts to fund the year end carnival. The carnival is for all students and there should be the stuff-an-animal, 4-5 bounce houses, airbrush tattoos, dunk machine (through CADD), many games from Lincoln Intermediate, burgers, hot dogs, popcorn, cotton candy, and snow cones. Details may subject to change depending on availability on activities and food.

Motion to move \$300.00 from Scouts to Year End Carnival by Anne Gosetti, seconded by Nicole Danek, motion approved.

\*Teacher volunteers can be used for dunk tank. There may be a guarantee on our fundraiser sales. Heather will check into what the average per child was. The fundraising company may need to meet fundraising expectations if students fell short on the guarantee goal.

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\*Market Day—This is Kris' last year doing Market Day. Tammy North will be in charge of Market Day next school year.

\*PTA pages will be posted on website.

\*Reflections deadline is December 15, 2009. Nichole left message for art teacher and has not heard back yet. The art teacher needs to know the size limits for artwork. The idea behind reflections is for the student to create something beautiful to them. It's possible that Lorna Chwala may help mount artwork.

Meeting adjourned @ 7:38 pm by Gena Kraemer, seconded by Becki Kram, motion approved.