
PTA Meeting Minutes
Wednesday, September 10, 2008
6:30 - 8:00 pm

Present: Marilyn Wellman, Becki Kram, Lindsay Lopez, Jay Justham, Heather Justham, Bobbi Jo Kaufmann, Kris Budny, Kristin Pratt, Sharlene Yoss, Carrie Roeglin, Bev Day, Michelle Weisrock, Sheri Johnson, Barb Selfors, Nick Norman, Robin Stich, Daniel Kram, Gena Kraemer

Call to Order @ 6:32 pm

Introductions of PTA members: A very big PTA welcome to Kristin Pratt, Sharlene Yoss, Robin Stich as new members and to Carrie Roeglin and Bev Day as the Staff Representatives.

Motion by Heather Justham to approve minutes from the last meeting in May, second by Sheri Johnson. Motion approved.

Financial Report: (Please see the PTA website at www.franklin-pta.org Becki will post the budget / monthly reports/statements).

- *Becki discussed the updates she made to the budget. A "Carry Over to 2009 (projected)" account has been added to show how the money is carried over.
- *The money from Market Day has gone to the school, in part, to help pay for a new school sign which will be located at 86th and Becher where the current sign is.
- *Financial software is being purchased and more than one person will have access.
- *She did not receive the July 2008 statement and will be getting that from the bank.
- *Report filed for audit.

Executive Board Meeting: Held on August 4, 2008 and consisted of Marilyn Wellman, Becki Kram and Lindsay Lopez. Discussed the arrangement of the officers. An election was held in April and we did not elect a Treasurer. Becki Kram has stepped forward as Treasurer. Lindsay will serve as Secretary (Interim). The Vice President spot is not open, the Secretary position is open. We would like to start training someone for Secretary for the 2009-10 School Year.

PTA Contact List:

- *Special Fundraising (Special Ways & Means) will be handled by Mrs. Weisrock.
- *Kathy Probst and Sharlene Yoss will be assisting Heather with Holiday Craft Night.
- *Bobbi Jo Kaufmann had volunteered to do the School Sign.
- *Staff Representatives will be Carrie Roeglin and Bev Day.
- *Kristin Pratt will be assisting Becki Kram as the Webmaster Assistant.
- **We certainly welcome volunteers to help with Bulletin Board in future months.*

Membership: PTA membership is at 72. We received positive feedback on including the Membership Forms in the Registration Packets handed out on Forms & Fees day. Most parents automatically filled them out and they could make out one check to Franklin and the school reimbursed the PTA. We will be getting a status update making sure all the Franklin teachers are signed up as well.

School Sign: Heather & Marilyn have been working with *Poblocki Sign Company* since May in regards to the repairs needed to be made on our current school sign. The original construction was very poor and after an inspection by *Poblocki* it was determined that more repairs are needed than initially thought and the cost would be more. Decided to look into getting a new sign altogether and the cost would be approximately \$7,000.00 with a Lifetime Warranty. Looked at numerous options (design drawings were passed around at the meeting). Some minor adjustments will need to be made, and it will have to be approved by the City of West Allis. The cost of the permit from the City will be \$150.00 and we do not need to pay taxes on the sign as we are tax exempt. (See notes under Budget for final cost & approval)

Budget: At the September 18, 2008 Cookout the 2008-09 Franklin PTA Budget will be voted on by the general membership. A sign off sheet will be put out at the PTA table beginning at 5:30 pm. We encourage every member to please vote.

Motion: by Kris Budny to adjust the budget to accommodate the additional monies needed for the new school sign and approve \$7,150.00 from our budget to be spent on the new sign, second by Sheri Johnson. Motion approved.

Audit Meeting: The meeting was held July 16, 2008 and consisted of Lindsay Lopez, Sue Kjer, Heather Justham

*We did a complete review of the financial records for 2007-08. As the outgoing treasurer, Andi Elliott filed the audit report and tax forms after completion of audit.

*As stated in the meeting notes, the PTA non-profit status needed to be renewed and normally the Dept. of Regulation and Licensing sends out a notice. Marilyn has updated our status so we are current for this year.

*The Bank Card has been updated by Marilyn. Becki Kram & Lindsay Lopez have been added.

*The taxes were completed by Andi & Marilyn on September 10, 2008.

*The fees to National, State and the WAWM Council will be sent in by Becki before November 1, 2008.

Fundraising: Daniel stated that he will be working with Clubs Choice this year and they have some great, new prizes and new price structure. The kickoff will be September 18th. The items will be available on November 15, 2008 and will be delivered to the school between 6:30 - 7:00 am. We will need 10-12 volunteers to help unload and assist with the pickup of the items that day. Refreshments and snacks will be served for those who volunteer. This is the biggest fundraiser of the year so please sell, sell, sell.

Council Meetings 6/4 & 9/3:

*School Funding was the main topic. Right now WAWM is using a formula from 1993 and looking for ways to improve.

*Districts new theme for this year is "Connecting with Kids".

*October 8, 2008 at 7:00 pm there will be Legislative Forum held at Hale High School.

*September 9, 2008 was the primary and November 4, 2008 is election day – please see Legislative Monthly Report.

*May 5, 2009 will be the PTA Awards Banquet.

*July 28, 2008 was National Night Out and Marilyn volunteered at the event.

Spirit Wear: Bobbi spoke with our vendor about different options and she is looking at going with red shirts for this year. She passed around an idea for the print on the shirt at the meeting. She will be putting together flyers for the Friday Folders to go out in October.

Market Day: Kris stated that the sales were way down but Market Day agreed to send it anyway. Pickup is between 3:30 - 5:00 pm. Need \$1,000.00 worth of sales each month. She is putting welcome bags together for the younger children and will go out this Friday, September 12, 2008. There is a *SaraLee* Outlet store on 27th & Layton where you can also place Market Day orders and the money will go to Franklin School.

PTA Pages: The September Newsletter was made early and handed out at the various grade level orientations. See the website or bulletin board if you need a copy. If you have any articles you would like to have included please get them to Sheri no later than the 14th or 15th of the month for the next month's newsletter.

September 18, 2008 Cookout: The cookout is being hosted by the 1st Grade. It begins at 5:30 pm. We have approximately 10 volunteers at this time and the teachers are sending out reminders to everyone. Mrs. Weisrock is purchasing the food. Please stop by the PTA table and vote to approve the 2008-09 Budget – we will also be continuing the Membership Drive. Final Gas Card Give-way as well.

Special Fundraising: (Please see the report submitted by Mrs. Weisrock) Mrs. Weisrock will be handling the Special Ways & Means. For the kids who make poor choices, as a way for them to give back and to do something positive they will cut box tops and wash milk caps as part of their community service. Sheri will make up a special fundraisers flyer and get it to Mrs. Weisrock.

Monthly Committee Reports/Event Summaries: To assist Lindsay with the monthly reports, please make sure to have your reports into her at least 3 days before the next scheduled PTA meeting. The next one is October 8, 2008. All reports should be in by October 5, 2008. Even if there is nothing to report, please call or e-mail to let her know. For anyone who is working on an event, please make sure to complete an Event Summary Form. Marilyn will be submitting one for the September 18th cookout.

Additional Items:

*Amanda Budny is providing childcare for all monthly meetings. She will be working from 6:15 – 8:05 pm at each meeting (September 2008-May 2009).

*We would like someone to volunteer for the Reflections Committee. This is a great opportunity for the kids to showcase their creative talents such as painting, multi-media, drawing, etc...

*The Franklin Safe program is hosting “Franklin Lights On” on Thursday, October 16, 2008 celebrating family togetherness. A DJ will be providing music, there will be a pizza dinner with salad and juice. They are asking parents to please bring a dessert to pass. Franklin Safe also is asking for our school to donate \$150 to help provide the food, refreshments and entertainment for the evening./ Motion by Heather to give the Franklin Safe Program a \$150 for the “Franklin Lights On” event, second by Kristin. Motion approved.

Meeting adjourned at 8:01 pm

Submitted by: Lindsay Lopez